## **Supplier questionnaire**

## This quick supplier questionnaire helps us get a clearer picture of how responsible business practices are embedded across our supply chain. Your answers are completely confidential and will help us understand how we can better support or collaborate more effectively with our suppliers.

**Organisation name:**

**Contact name:**

**Email:**

**Date:**

|  |  |  |
| --- | --- | --- |
| **Question**  | **Answer options**  | **Indicate your answer by marking X in this column**  |
| 1. Typically, how quickly do you pay your suppliers?
 | Within 30 days  |  |
| Within 60 days |  |
| Longer than 60 days |  |
|  |
| 1. Do you have any measures in place to support employee wellbeing?
 | Yes |  |
| No |  |
| Currently developing this  |  |
| We do not have any employees |  |
| 1. Do you take actions to reduce your environmental impact?
 | Yes |  |
| No |  |
| Currently developing this  |  |
|  |
| 1. Do you promote diversity, inclusion, and equality in your workplace?
 | Yes |  |
| No |  |
| Currently developing this |  |
| We do not have any employees |  |
| 1. Do you pay your employees at least the Real Living Wage?
 | Yes |  |
| No |  |
| We do not have any employees |  |
|  |
| 1. Do you take actions to ensure ethical sourcing and responsible supply chain management?
 | Yes |  |
| No |  |
| Currently developing this |  |
|  |
| 1. Do you ensure fair and transparent employment practices (e.g. contracts, working hours, and conditions)?
 | Yes |  |
| No |  |
| Currently developing this |  |
| We do not have any employees |  |
|  |
| 1. Do you engage with your employees and listen to their views (e.g. through surveys, forums, or open-door policies)?
 | Yes |  |
| No |  |
| Currently developing this |  |
| We do not have any employees |  |
|  |
| 1. Do you pay your fair share of tax and operate transparently in this area?
 | Yes  |  |
| No |  |
| Not applicable |  |
|  |
| 1. Do you publish your commitment to customers or beneficiaries on your website?
 | Yes |  |
| No |  |
| Currently developing this |  |
|  |
| 1. Are you interested in learning more about the Good Business Charter?
 | Yes, I’d love to know more |  |
| I’m already familiar with the GBC |  |
| Not right now |  |

Thank you for taking the time to complete this questionnaire. We really appreciate your input — it helps us build stronger, more responsible partnerships across our supply chain. If you have any questions or want to chat further, we’re always happy to hear from you.